## **Community Events Meeting**





Supported using public funding by ARTS COUNCIL ENGLAND

Festival runs 7th - 16th June 2024

Launch Party - Thursday 6th June

Headline Shows

Hollie McNish & Michael Pedersen Saturday 8th

Luke Wright Wednesday 12th

Linton Kwesi Johnson Friday 14th

Anthony Joseph & Cultural Vibrations Saturday 15th

Community Events are what we call the festival programming that comes from the creatives of Nottingham.

These are registered with the festival and will appear on the website and in the brochure.

They are produced and financed by the community and all funds go back to the creators.

Anything goes if it is poetry related. Solo Shows, Open Mics, Discussions, Workshops, Films etc.

To register go to Nottingham Poetry Festival website and click on the submissions tab.

- Select Submit an Event
- Fill in the Form
- The deadline to Submit is 5pm 29th April
- Community Events Submissions Form

#### Planning your event

What is the event going to be?

What location are you basing it at?

Who is performing/Appearing?

Who is it for?

What graphics can you provide for it?

How are you making it accessible?

What is unique about your event?

How will your audience travel to you?

What (if anything) are you charging for it?

How are you taking/making money?

What safeguarding needs to be in place?

What is your max./Optimistic & Likely audience size

Nottingham Poetry Festival is a great chance to collaborate - are there folks to work with and make your job easier?

Core festival advertising will promote everything but you are responsible for your own event.

All poetry festival events must agree to our code of conduct.

Do you have plans for photography/streaming? How are you getting consent for that?

There will be clashes so be aware of that and remember everyone is working in good faith!

So let's hear what folks are planning!

Do you have any questions for us?

#### SUBMISSION DEADLINE - 5pm 29th April